

HOUSE TO HOUSE COLLECTION

ACCOUNTANT'S CERTIFICATE/DECLARATION OF MONIES BANKED

This form must be returned within one month of the collection date.

Name of the person to whom the permit was granted.....

Address of the person to whom the permit was granted.....

.....

Name of the charity or fund which is to benefit

Date of collection.....

Show NIL entries

PROCEEDS OF COLLECTION	AMOUNT £	TOTAL £	EXPENSES AND APPLICATION OF PROCEEDS	AMOUNT £	TOTAL £
From collection boxes			Printing & Stationery		
Interest on proceeds			Postage		
Other items:			Advertising		
.....			Collection Boxes		
.....			Badges		
.....			Emblems		
.....			Other items:		
.....				
.....				
.....			Payments		
.....			Disposal of balance		
			(insert particulars)		
TOTAL			TOTAL		

Certificate of the person to whom the permit was granted

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

Signed:..... Date:.....

Please complete one section only

1. **Accountant's Certificate**

Full name of accountant:

Full business address:

..... Postcode:

Professional qualification(s):

I certify that the total amount (£ :) declared collected by:

..... in connection

with the charitable appeal in aid of:

agrees with the bank stamped copy(ies) of paying-in slip(s) shown to me.

Signed: Date:

2. **Confirmation by Bank**

Full name of authorised bank official:

Name of bank and branch address:

..... Sort code: - -

I certify that a total amount of £ : in connection with the charitable appeal

in aid of:has been credited to account

number: Name of account:

held at this branch.

Signed: Bank stamp and date:

3. **Copies of original paying-in slips attached**

State number of slips attached: These will be returned to you if you enclose a stamped addressed envelope.

The Council may make such checks and share information with the Police, other Authorities or the Charity Commission to verify information.

