

## Recycling Container Policy

30 October 2015

### Recycling Containers

Wheeled bins can be hired from the council by residents, provided the property is suitable for wheeled bin collections. Bins remain the property of the council, and should never be removed from the property, except by the council or its agent. In limited cases the council may provide alternative containers to properties not suited to wheeled bin collections.

#### As the council, we will

- Charge householders for the supply of wheelie bins and boxes for recycling - see [Bin charges](#) on the council's website
- Supply recycling bags, in limited circumstances, to properties that have very limited storage space
- Discuss any special requirements you may have
- Charge for the supply communal bins by arrangement with the managing agent of purpose built flats or houses of multiple occupation – see [Bin charges](#) on the council's website
- Aim to deliver, or collect unwanted, containers within 10 working days from the date service requests are made
- Ensure that pre-used boxes and bins have been refurbished to a suitable standard before being supplied
- Remove boxes and wheeled bins that are reported as being left out on a public highway on non-collection days, without prior notice
- Provide an assisted recycling collection service to households who are registered for this service. To apply see [Assisted collections](#) on the Council's website

#### As a householder, you are responsible for

- Storing your recycling in your container on your property, or in the communal bin for your property, between recycling collections
- Presenting your recycling container at the designated collection point for your property - see [When your bin is collected](#) on the Council's website to check your collection point
- Putting your recycling out for collection no sooner than 6pm on the day before collection, and no later than 6am on the day of collection
- Returning your boxes or wheeled bins to your property by 8pm on collection days, for storage until the next recycling collection day
- Ensuring that containers being returned by you are empty, and left at the designated collection point for your property when the crews come to collect them
- Presenting additional recycling in a recycling bag or a black bag labelled with the word 'RECYCLING' and the first line of your address - this is to help crews identify black bags that contain recycling materials

#### As a property managing agent, you are responsible for

- Ensuring all residents of the building have access to a communal bin where they can store their recycling materials between scheduled recycling collections

- Educating all residents about how to use and store their recycling materials in the communal bin
- Liaising directly with the Council to arrange for suitable bins or boxes to be delivered to your designated bin storage area - see [Contact us](#) on the council's website  
Ensuring you manage and maintain the cleanliness of your bin storage areas, and prevent fly tipping in and around your bin storage areas.
- Reporting damaged bins to the council.
- Arranging for the return of unwanted bins to the council