

Exeter City Council – Planning

How we use your personal information

We use your personal information so that we can process planning and other related applications.

We are required to do this because all planning and related applications must be processed in accordance with:

- The Town and Country Planning Act 1990
- The Town and Country Planning (Development Management Procedure) (England) Order 2015.
- Planning (Listed Building and Conservation Areas) Act 1990

What we will do with it

If you are a planning applicant or agent, your information will be used for planning related reasons including but not limited to:-

1. Receipt, validation, processing, determination and issuing of the application.
2. Revision of details.
3. Withdrawal of the application.
4. Consideration at Planning Committee.
5. Discharge of conditions.
6. Subsequent planning appeal.
7. Correspondence and collection of any Community Infrastructure Levy.
8. Correspondence and collection of any Section 106 agreement.
9. Any related enforcement action that may become necessary.
10. Planning history searches.
11. Local Land Charges searches.

Your application information (excluding personal contact numbers, email address and signatures) will be placed online and the application file will be available to view by the general public and statutory consultees.

If you are making representations about a planning application your representations and your name and address will be published online on our public register (your personal email address, signature and contact numbers will be removed). Your representations will also be available on the planning application file and available to view by the general public and statutory consultees.

We will not share your information with any other people or organisations unless we are legally obliged to do so.

How long will we keep your information?

Our Corporate Retention and Disposal Policy sets out how long we are required to keep your information for. All planning and related applications are held on a public register and will not be deleted as they form part of the planning history of the site.

What will happen if you don't provide your personal information?

If you don't provide your personal information we will be unable to contact you or to process your application in accordance with:

- The Town and Country Planning Act 1990
- The Town and Country Planning (Development Management Procedure) (England) Order 2015.
- Planning (Listed Building and Conservation Areas) Act 1990

More information

To see the council's full privacy notice or to find out about your rights go to www.exeter.gov.uk/DataProtection.