



Bereavement Services

Application for Interment

This application must be delivered to Bereavement Services, Exeter City Council, Paris Street, Exeter, EX1 1RQ, Tel. 01392 265707, Fax. 01392 265795 **no later than noon three working days before the burial.**

Cemetery			
Funeral director			
Day, date and time of burial			
Full name of deceased		Maiden name	
Address			
Postcode			
Place where death occurred			
Date of death		Age	
Dimensions of coffin or casket (in inches)			
Length		Width	Depth
Coffin type			
Religious denomination		Officiating minister	
Chapel or straight to grave		Number of grave	
Was deceased a resident of Exeter?		YES / NO	
Occupation (before retirement)			

How information about you will be used

In accordance with our responsibility under the Data Protection Act, you should be aware that the personal information you are giving will be held and may be passed to other services of the Council, so that you are provided with the best possible support.

We may share your information with external organisations or individuals where we have a legal obligation to do so, for example, to prevent and detect fraud and corruption.

We will not use your personal information for direct marketing purposes, unless we have specifically informed you that we will.

This information can be made available in large print, tape, braille or other languages on request.

Please tick **one** of the following and complete as necessary.

Unpurchased grave

I would like the burial to take place in an unpurchased grave. I understand that if I do not buy the exclusive right of burial to the grave the Council may bury other unrelated people in the grave. I understand that no memorials will be permitted on the grave.

New grave

I would like the burial to take place in a new grave and would like to buy the rights for **30/50** years (please delete as applicable). I have been given and have read Exeter City Council's Exclusive Rights of Burial leaflet. I have been given the Exeter City Council brochure detailing the different grave options and have been offered the opportunity to meet Exeter City Council staff to choose the type of grave I would like.

Previously purchased grave to be reopened

I would like the burial to take place in grave number _____ at _____ Cemetery (please complete).

I am the registered owner of the grave/next of kin/executor of the owner (delete as applicable)

If none of the above please state your relationship to the deceased grave owner _____

Signed _____ Date _____

Full name _____ Title _____

Address _____

_____ Postcode _____

Email _____ Telephone number _____

Relationship to deceased _____

N.B. Exeter City Council can only authorise the opening of a purchased grave with the permission of the owner or for burial of the owner. In all other cases ownership must be transferred to someone who can prove that they are entitled to receive the ownership rights. Whilst the Council will offer all assistance in establishing the means of transfer, responsibility remains with the funeral arranger to have clarified this matter before booking.

Fees		Details of funeral director/arranger
Purchase		
Burial		
Chapel		
Total		
Receipt number		