



Exeter St James Forum
Postal address:
c/o St Sidwell's Community Centre
Sidwell Street
Exeter EX4 6NN

Richard Short
Exeter City Council
Civic Centre
Paris Street
Exeter
Devon
EX1 1NN

2 May 2012

Dear Richard

Application for designation of a Neighbourhood Area (regulation 5)

Exeter St James Forum (ESJF) wishes to submit for consideration an application for designation of a neighbourhood area.

The Neighbourhood Planning (General) Regulations 2012 state that where a relevant body submits an application for designation of a neighbourhood area to the local planning authority it must include:

- a map which identifies the area to which the area application relates;
 - a statement explaining why this area is considered appropriate to be designated as a neighbourhood area; and
 - a statement that the organisation or body making the area application is a relevant body for the purposes of section 61G of the 1990 Act.
1. The area to which this application relates is identified on the plans in Appendix 1.
 2. ESJF has consulted and discussed the area to be designated with Exeter City Council, Forum members and associates, as well as various stakeholders and members of the public. As a result of this process the Forum considers the area identified to be appropriate for designation as a neighbourhood area for the following reasons:
 - It is consistent with the designated ward boundary for St. James
 - It does not overlap with any adjoining parish, ward or existing neighbourhood area

- No revision or amendments to the boundary have been suggested or requested at any consultation to date.
3. Section 61G of Town and Country Planning Act 1990 states that a 'relevant body' means: (b) organisation or body which is, or is capable of being, designated as a neighbourhood forum.

ESJF was set up to prepare a neighbourhood plan with the approval of a public meeting in May 2011. The steering group of interim officers, representatives of residents' associations and interested individuals is responsible for managing the Neighbourhood Planning process. ESJF currently has 126 registered members and 54 associate members representing 35 organisations. The Forum has been created and conducts itself in accordance with section 61F (5) of the 1990 Act.

The Forum has a draft written constitution to be formally approved at its first AGM on 9 June 2012, after which we will make a formal application under the regulations for designation as a neighbourhood forum.

In summary, we believe that ESJF satisfies the requirements of the regulations.

We trust the information provided in this application is sufficient to progress the application for designation of a neighbourhood area. Please let us know if further information is required.

It is understood that the regulations require the local planning authority to publicise this application for not less than 6 weeks before reaching a decision. If any assistance is required in facilitating this requirement, the Forum would be happy to assist where practical.

We would appreciate your confirmation of receipt of this application and, if satisfactory, the date of commencement of the 6 week consultation period to publicise the application.

Yours sincerely

Jo Hawkins
Interim Chairman

hawkinsjo@blueyonder.co.uk