Exeter City Council – Markets & Halls Section

**Exeter Farmers Market**

**Application Form**

Surname:

First Name:

Business Name:

Address:

Post Code:

National Insurance Number:

Date of Birth:

Email Address:

Tel No:

Mobile No:

**Public Liability Insurance Details:**

|  |  |  |
| --- | --- | --- |
| Insurers Name | Policy Number | Expiry Date |
|  |  |  |

*Please attach a copy of your current cover note/certificate. Public liability insurance is required to the amount of £5 million. You will not be permitted to trade until we have received a copy of the certificate. It is essential that all information above is completed to progress your application. If you have an assistant we strongly recommend that you also have employers’ liability insurance. For further information on market traders insurance contact the NMTF Tel: 01226 749021 fax 01226 740329 or your insurers, the NFU or an**independent**broker).*

**Products you wish to sell at the Market**

**My Produce is:**

*(Attach proof)*

**If processed, Please list the suppliers you use to source the ingredients:**

|  |  |
| --- | --- |
| **Supplier:** | **Ingredients:**  **(Please provide evidence e.g delivery notes)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**The Produce will be:**

*(Please note this will be subject to agreement)*

**Who will sell the produce?**

**Stall Requirement, please tick preferred (subject to availability):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Stall (2.5m x 2.5m)** | | **Half Stall (2.5m x 1.25m)** | |
| **Stall @£44 per week**  (Less than 6 week commitment) |  | **Stall @ £22 per week**  (Less than 6 week commitment) |  |
| **Stall @£33 per week**  (Discounted for 6 Weeks block booking) |  | **Stall @ £16.50 per week**  (Discounted for 6 Weeks block booking) |  |

**Electricity Required (Charged @ £3 per week):**

**For the purpose of:**

**Application Statement: : I agree to sell only produce produced or processed on my own leased/licensed Land/Farm, to assist in any inspection required and obey the legal instructions of the Market Manager or his/her representative and to obtain and maintain relevant Public Liability and (where relevant) Employer Liability Insurance.**

**Signed:**

**Name (in Capitals):**

**Date:**

Please return to: The Market Office, The Matford Centre, Matford Park Road, Exeter, EX2 8FD. Please do not send payment at this stage.

Tel: 01392 665480

Fax: 01392 665935

Email: [markets@exeter.gov.uk](mailto:markets@exeter.gov.uk)

[www.exeter.gov.uk/markets](http://www.exeter.gov.uk/markets)

**Market Traders**

**Privacy Notice**

**How we use your personal information**

If you book a stall at the Markets as a market trader we might need to ask you for some personal information to allow us to process your application. Most of this information will be on your application form but we might need to contact you (usually by email or telephone) if we need further information.

The Markets are run by Exeter City Council. To see the council’s full privacy notice or to find out about your rights go to <https://exeter.gov.uk/council-and-democracy/council-information/data-protection/privacy-notices/>