

Environmental Health and Licensing

Privacy Notice

This privacy notice explains what information the council needs in order to deliver Environmental Health and Licensing functions - these include enforcement and compliance of environmental health, food safety, health and safety, private sector housing, licensing and anti-social behaviour and crime and disorder legislation.

In order to provide these functions, it is necessary for the council to collect, store and process personal data relating to complainants, business owners, landlords, and anyone else connected with a report.

Safeguards are in place to ensure that this data is kept secure and the privacy of individuals is protected.

Purposes of processing your personal data

We need to process your personal information in order to enforce environmental health and licensing legislation. This includes receiving reports, investigating issues, inspecting premises and issuing enforcement notices or fines. We also provide an advice service.

The environmental health and licensing team deal with a lot of different issues, including:

- environmental protection issues and concerns
- inspections of some businesses
- enforcement on environmental protection legislation
- abandoned vehicles
- dangerous, stray and lost dogs, microchipping, complaints about dog fouling
- air quality, pollution, contaminated land
- Community Safety Partnership responsibilities including the public space protection orders and anti-social behaviour
- pest control
- inspection of residential properties.
- licensing of individuals, vehicles and premises

We need to process information about people who report concerns to us and offenders.

When investigating an issue, we may also need to capture information landowners, business owners, premise owners and any witnesses or other individuals involved or related to the investigation.

How we use your personal information

Your personal information will be treated as confidential but it may be shared with other Council services in order to ensure our records are accurate and up-to-date, and to improve the standard of the services we deliver. We will only use your information in ways which are permitted by the General Data Protection Regulation and the current UK Data Protection law.

We have a Data Protection regime in place to oversee the effective and secure processing of your personal data. More information on this framework can be found on our website at www.exeter.gov.uk

This authority has a duty to protect the public funds it administers, and may use information held about you for all lawful purposes, including but not limited to the prevention and detection of crime including fraud and money laundering.

The Council may also use your information for the purpose of performing any of its statutory enforcement duties. It will make any disclosures required by law and may also share your information with other bodies responsible for detecting/preventing crime including fraud or auditing/administering public funds.

We will not disclose your personal information to third parties for marketing purposes

Legislation

The council's statutory duty to carry out this processing is created from the following pieces of legislation (this list is not exhaustive):

- Animal Boarding Establishments Act 1963
- Animal Health Act 1981
- Animal Welfare Act 2006
- Anti-social Behaviour, Crime & Policing Act 2014
- Breeding of Dogs Act 1973
- Building Act 1984
- Caravan Sites Act 1968
- Caravan Sites and Control of Development Act 1960
- Clean Air Act 1993
- Clean Neighbourhoods and Environment Act 2005
- Control of Dogs Order 1992
- Control of Pollution Act 1974
- County of Lancashire Act 1984
- The Cremation (England and Wales) Regulations 2008 (as amended)
- Dangerous Dogs Act 1991
- Dangerous Wild Animals 1970 and 1991
- Environment Act 1995
- Environmental Protection Act 1990
- Food and Environment Protection Act 1985
- Food Safety Act 1990
- Food Safety and Hygiene (England) Regulations 2013 (as amended)
- Gambling Act 2005
- Health Act 2006 (Part 1) and any regulations thereunder
- Health and Safety at Work etc. Act 1974
- Health Protection (Part 2A Orders) Regulations 2010
- Housing Act 1985
- Housing Act 2004
- Housing Grants Construction and Regeneration Act 1996
- Licensing Act 2003
- Local Government and Housing Act 1989
- Local Government (Miscellaneous Provisions) Acts 1976 and 1982
- National Assistance Act 1948
- Noise Act 1996

- Official Feeds Food Controls (England) Regulations 2009
- Pet Animals Act 1951 as amended 1983
- Public Health Acts 1936 and 1961
- Public Health (Control of Disease) Act 1984
- Prevention of Damage by Pests Act 1949
- Products of Animal Origin (Import and Export) Regulations 1996 (as amended)
- Redress Schemes for Letting Agency Work and Property Management Work (requirement to belong to a scheme etc.)(England) Order 2014
- Regulatory Reform (Housing Assistance) (England and Wales) Order 2002
- Riding Establishments Act 1964 and 1970
- Scrap Metal Dealers Act 2013
- Sunbeds (Regulation) Act 2010
- Sunday Trading Act 1994
- Town and Police Clauses Act 1847
- Water Industry Act 1991
- Zoo Licensing Act 1981

More information

For more information about how we look after your information or to find out more about your rights, go to www.exeter.gov.uk/DataProtection or contact the Data Protection Officer on 01392 265257.