

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
These charges apply at the following car parks:				
Bartholomew Terrace				
Harlequins				
Howell Road				
Mathews Hall Topsham				
Triangle				
Up to 2 Hours	2.83	0.57	3.40	3
2 to 3 Hours	3.75	0.75	4.50	3
3 to 4 Hours	4.67	0.93	5.60	3
4 to 5 Hours	5.58	1.12	6.70	3
5 to 6 Hours	6.50	1.30	7.80	3
6 to 7 Hours	7.42	1.48	8.90	3
All Day	10.83	2.17	13.00	3
Zone 2 Car Parks				
These charges apply at the following car parks:				
Belmont Road				
Bystock Terrace				
Cathedral & Quay				
Haven Banks 1				
Parr Street				
Richmond Road				
Topsham Quay				
Up to 2 Hours	2.83	0.57	3.40	3
2 to 3 Hours	3.75	0.75	4.50	3
3 to 4 Hours	4.67	0.93	5.60	3
4 to 5 Hours	5.58	1.12	6.70	3
All Day	9.17	1.83	11.00	3
Zone 3 Car Parks - some with maximum stay				
These charges apply at the following car parks:				
Bromhams Farm - (2hr free period - one per day per vehicle; up to 4hrs - including free period £2; up to 6hrs - including free period £4 - Maximum stay 6 hours. No return within 3 hours)				
Flowerpot Lane				
Gordons Place (maximum stay 3 hours)				
Haven Banks 2				
Haven Banks 3				
Holman Way, Topsham				
Okehampton Street				
Station Road, Exwick (maximum stay 3 hours)				
Tappers Close, Topsham				
Turf Approach				
Up to 2 Hours	1.67	0.33	2.00	3
2 to 3 Hours	2.50	0.50	3.00	3
3 to 4 Hours	3.33	0.67	4.00	3
All Day	4.17	0.83	5.00	3
Coach Parking at Haven Road 3 - any period up to 24 hours	8.33	1.67	10.00	3
Season Tickets				
One month season ticket	168.33	33.67	202.00	3
Two month season ticket	335.83	67.17	403.00	3
Three Month Season Ticket	505.00	101.00	606.00	3
Six Month Season Ticket	1,008.33	201.67	1,210.00	3
Annual season ticket	2,015.83	403.17	2,419.00	3
Residents Annual Season Ticket	166.67	33.33	200.00	3
Cathedral & Quay Business Bays - Dedicated Business Bay (within catchment zone and subject to availability)	708.33	141.67	850.00	3
Bartholomew Terrace Business Bays - Business Bay (within catchment zone and subject to availability)	291.67	58.33	350.00	3
Penalty Charge Notices				
Charge for higher rate contravention (<i>reduced by 50% if paid within 14 days</i>)	70.00	-	70.00	9
Charge for lower rate contravention (<i>reduced by 50% if paid within 14 days</i>)	50.00	-	50.00	9
<i>These rates are laid down by guidance accompanying the Traffic Management Act, and therefore may be subject to change.</i>				
Debt Collection (Bailiff Fees) over and above PCN	90.00	-	90.00	9
G CANAL AND PORT OF EXETER				
* With effect from 1st April 2024				
Calculated lengths include Bumpkins, Bowsprits, Spars and other extensions fixed or rigged fore and/or aft of the vessel at the mooring				
Cost may be amended for operational reasons by the Port Manager				
1 Mooring on Bight				
i Commercial/ Qualifying Vessel (per day or part day)	85.00	-	85.00	7
ii Recreational vessels under 40 ft (per day or part day)	17.50	3.50	21.00	3
iii Recreational vessels over 40 ft (per day or part day)	21.67	4.33	26.00	3

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2 Mooring Licence or Storage Ashore (per metre per month or part month)				
i Basin or Canal (including Turf)	14.17	2.83	17.00	3
ii Topsham Quay hardstand, including trailers (booking deposit required - minimum period of stay applies)	17.50	3.50	21.00	3
iii Topsham Quay alongside (by arrangement)		Price on application		3
iv Multihull Vessels		Plus 25%		as applicable
v Vessels Stored Ashore		After 12 months an additional 25% per quarter cumulative		as applicable
vi Boat restoration projects (storage on hardstanding)		By negotiation		as applicable
vii Commercial vessel		By negotiation		as applicable
viii Vessels exceeding maximum overnight permitted stay		By negotiation		as applicable
3 Locking In or Out at Turf (including Mast/Demasting)				
Mon to Fri (exc Public holidays) 08:00:15:00				
For access and passage outside these times contact the Operations Manager				
No fee for recreational vessels available on designated Convoy dates				
i Recreational Vessel additional single lock in or out (during season)	35.00	7.00	42.00	3
ii Recreational Vessel out of hours (by arrangement)	96.25	19.25	115.50	3
iii Commercial Vessel Weekday	175.00	-	175.00	7
iv Cancellation of booking (less than 1 day prior to event)	37.50	7.50	45.00	3
4 One Way Passage Along Canal (Single Hull Vessels)				
Mon to Fri (exc Public holidays) 08:00:15:00				
For access and passage outside these times contact the Operations Manager				
No fee for recreational vessels available on designated Convoy dates				
i Recreational Vessel Weekday	58.33	11.67	70.00	3
ii Commercial Vessel Weekday	180.00	-	180.00	7
iii Cancellation of booking (less than 3 days prior to event)	37.50	7.50	45.00	3
5 Winter Season Storage Offer as Part of Designated Convoy				
Five months paid in advance includes Locking & Transit with convoy rate - per				
i metre	70.83	14.17	85.00	3
Five months paid in advance includes Locking & Transit, convoy, hire of				
ii cradle (excluding cranage fees) - 8m LOA vessel	770.83	154.17	925.00	3
Five months paid in advance includes Locking & Transit, convoy, hire of				
iii cradle (excluding cranage fees) - 10m LOA vessel	908.33	181.67	1,090.00	3
Five months paid in advance includes Locking & Transit, convoy, hire of				
iv cradle (excluding cranage fees)- 12m LOA vessel	1,050.00	210.00	1,260.00	3
6 Visiting Vessels' Mooring and Berths per day or part				
Mooring alongside per day (max. 4 weeks in any year)				
i Turf weekdays (min period 2 days) per day inclusive of Locking	29.17	5.83	35.00	3
ii Turf 'weekend' (in Friday/out Monday) inclusive of Locking	75.00	15.00	90.00	3
iii Topsham Quay per day	20.83	4.17	25.00	3
7 Passenger Vessels and/or boats for hire within the Port, Canal or Basin				
Landing passengers (per passenger/ occupant per one way passage)	0.70	-	0.70	7
Pontoons per metre per month	17.00	-	17.00	7
Contracted Use of the Waterway		By negotiation		
8 Dues on Qualifying Vessels (HMRC Notice 744c) whilst withdrawn from commercial use				
i Canal or Canal Basin - mooring afloat (per metre per month/part month)	14.25	-	14.25	7
ii Topsham Quay - mooring afloat (per metre per month/part month)		Price on application		7
9 Services				
Electricity, Water & Waste Disposal		At cost plus 20%		
10 Cranage				
Lifting in or out				
i Cranage assistance fee (not including contractor cranage costs)	45.83	9.17	55.00	3
ii Lifting over Topsham Quay per metre plus cranage fee	4.17	0.83	5.00	3
Hire of cradles per boat per month or part (cradle or legs on keel boats)				
iii compulsory)	41.67	8.33	50.00	3
iv Provision of Appointed Person		At cost		3
11 Storage and Labour				
i Storage of masts ashore (per period up to 6 months)	43.75	8.75	52.50	3
ii Assistance / Supervision (where not included in other charges)		At cost		3
iii Labour per half hour	41.67	8.33	50.00	3
iv Labour per half hour with use of boat (2 staff)	158.33	31.67	190.00	3
12 Administration Charges				
Change of ownership of a boat within the Canal	20.83	4.17	25.00	3
13 Hire of Unifloat per day (or part thereof)				
i Hire of concrete Walcon pontoon per day (or part thereof) plus delivery	10.83	2.17	13.00	3
ii Hire of Uniflote pontoon per day (or part thereof)	112.50	22.50	135.00	3
iii Storage of equipment, containers and cradles per metre per month	14.17	2.83	17.00	3
14 Licensing of Commercial Craft and Boat Operators per annum				
i Commercial Craft	33.33	6.67	40.00	3
ii Operators (initial)	91.67	18.33	110.00	3
iii Operators (Renewal)	33.33	6.67	40.00	3
15 Topsham Ferry per crossing				
i Per person (under 5 yrs old free)	2.00	-	2.00	7
ii Bicycles	1.50	-	1.50	7
iii Water taxi to other vessels (at Ferry Operative's discretion)	7.00	-	7.00	7

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16 Exeter Port Authority Marine Services				
i Deep water mooring service - includes lifting and inspection of mooring block Service mooring to connection with ground chain (does not include inspection of ground chain)	135.00	27.00	162.00	3
ii Drying mooring service	135.00	27.00	162.00	3
iii Winterise mooring (including storage)	45.00	9.00	54.00	3
iv General Labour per staff member per half hour	30.67	6.13	36.80	3
v Hire of commercial boat with helm and crew per half day (4 hours maximum)	41.67	8.33	50.00	3
vi Hire of commercial boat and crew per day (8 hours maximum)	875.00	175.00	1,050.00	3
vii Telehandler with driver per hour	1,750.00	350.00	2,100.00	3
viii Telehandler with driver per day	158.33	31.67	190.00	3
ix All other commercial work	658.33	131.67	790.00	3
x	By Negotiation			3
17 Exeter Port Authority Training Courses				
i Powerboat Level 2 courses	360.00	-	360.00	8
ii RYA Level 2 - Powerboat Handling Direct Assessment Course	220.00	-	220.00	8
iii Advanced Powerboat course	400.00	-	400.00	8
H MUSEUM				
(1) RAMM				
- Admission to Museum	Voluntary donation - suggested £5			
- Free activities, talks, tours, special events, workshops, special exhibitions etc	Pay what you think			
- Charged for activities, talks, tours, special events, workshops, special exhibitions etc	Prices vary - all are published on RAMM's website: www.rammuseum.org.uk			
- School visits	A programme of various learning activities is available throughout the year for schools and other groups - see the RAMM website for details: www.rammuseum.org.uk/schools			
(i) Self led	Voluntary donation - booking essential via website: http://www.rammuseum.org.uk/schools			
(ii) Volunteer led	From £3 per child for a 10.00 am to 2.00 pm visit comprising 5 x 30 minutes of led activities / handling / tour. Minimum charge £72			
(2) Hire Charges				
(a) Spaces available for hire:				
(i) Corporate and private hire available, including wedding receptions	Contact Jacqui Channon on 01392 265384 / jacqui.channon@exeter.gov.uk for further information and a quote.			
(ii) When available Meeting Room A / B can be booked for schools to leave their bags and have lunch (rooms have a minimum 3 hour booking and a maximum capacity of 65 children)	Contact Simon Tootell on 01392 265984 / simon.tootell@exeter.gov.uk for further information and a quote			
(b) Commission on sales in galleries when RAMM is acting as an intermediary	40% of gross sales + VAT			3
(c) Booked lectures and tours				
- Lecture by Museum Specialist, minimum per hour (additional research and travel beyond 30 minutes will incur extra charges)	108.30	-	108.30	8
- RAMM gallery tour by Museum Specialist for up to 12 people, minimum per hour (additional research will incur extra charges)	101.45	-	101.45	8
- Collections Study Centre tour by Museum Specialist for up to 8 people, minimum per hour (additional research will incur extra charges)	121.70	-	121.70	8
- Other behind the scenes access led by Museum Specialist for up to 12 people, minimum per hour (additional research will incur extra charges)	202.80	-	202.80	8
- Specialist collections research/advice, charge applies to enquiries beyond 30 minutes (charged at minimum per half hour, any travel will incur extra charges)	33.85	-	33.85	8 or 3
(d) Conservation				
- Conservation laboratory space hire per hour	5.79	1.16	6.95	3
- Conservation workshop space hire per hour	4.33	0.87	5.20	3
- Conservation work, per hour	56.33	11.27	67.60	3
- Conservation work, (35 hours plus) per day	342.91	68.58	411.50	3
- Conservation mountmaking, per hour	45.50	9.10	54.60	3
- Minimum x-ray charge	207.00	41.40	248.40	3
(e) Archaeological archives - Per box	On application. Contact thomas.cadbury@exeter.gov.uk for further information and a quote.			
(f) Object Loan	On application. Contact holly.carter-chappell@exeter.gov.uk for further information and a quote.			
(3) Photographic Charges				
NOTE: By visiting 'prints.rammuseum.org.uk' you can buy framed or unframed decorative prints and canvas prints, from a selection of RAMM images. To use RAMM images in publications and as prints see the selection available on https://www.bridgemanimages.com				
25% discount for existing images available to students, and Devon registered publishers/press and registered charities.				
Location photography is available on application and will be charged on an individual basis.				
(a) Digital Images				
(i) New high quality digital image	252.08	50.42	302.50	3
- Postage & packaging costs may also apply	As necessary			3

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(4) Reproduction Charges				
Medium Resolution				
Selected works of art that are no longer in copyright will be periodically available for free download at 300 dpi when printed at A5 ('Medium resolution'). The Creative Commons CC0 tool will be applied to these images and RAMM has waived all of its rights to the work worldwide under copyright law, including all related and neighbouring rights. For more information please see RAMM's Open Access Strategy.				
High Resolution				
For images that are larger than 300dpi when printed at A5 ('High resolution') the following fees and charges are applicable. Contact holly.carter-chappell@exeter.gov.uk for further information and a quote.				
(a) Magazine and Journal Use				
Print and/or digital. Use inside a single magazine or journal. Single language only. Print run of 1,500. 5 years.	59.50	11.90	71.40	3
(b) Book Use				
Print and/or digital / eBook, including for use in on-line academic databases. Single use inside book. Any size. Academic, trade or self-published book. Single language only. Single territory for trade; global for academic. Print run of 1,500. 5 years	59.50	11.90	71.40	3
(c) Television/Film				
(i) Facilities fee, minimum per half day				
		Contact Nicki McCaskie on nicki.mccaskie@exeter.gov.uk for a quote.		3
(ii) Still photographs reproduced/broadcast within a single TV programme, film etc.				
- Transmission (includes +1, 30 days on demand, internet streaming):				
UK	50.71	10.14	60.85	3
UK & Europe	62.04	12.41	74.45	3
World	90.13	18.02	108.15	3
- 1 year, up to 3 transmissions, (includes +1, on demand, internet streaming):				
UK	73.25	14.65	87.90	3
UK & Europe	95.83	19.17	115.00	3
World	124.00	24.80	148.80	3
- 3 years, up to 8 transmissions, (includes +1, on demand, internet streaming):				
UK	112.75	22.55	135.30	3
UK & Europe	169.00	33.80	202.80	3
World	225.33	45.07	270.40	3
- 5 years unlimited transmissions, (includes catchup, on demand, internet streaming):				
UK	197.17	39.43	236.60	3
UK & Europe	253.62	50.73	304.35	3
World	366.33	73.27	439.60	3
- 10 years unlimited transmissions, (includes catchup, on demand, internet streaming):				
UK	253.63	50.72	304.35	3
UK & Europe	310.00	62.00	372.00	3
World	422.67	84.53	507.20	3
(iii) Filming				
		Price on application - email museum.reception@exeter.gov.uk		3
(g) Exhibition/Display usage				
NOTE: For each additional venue add 25% of cost.				
(i) Exhibition/Display - Single Venue				
- Printed, up to A4, up to 6 months	68.83	13.77	82.60	3
- Printed, over A4, up to 6 months	86.00	17.20	103.20	3
- Digital, up to 6 months	68.83	13.77	82.60	3
- Marketing, up to 6 months usage	66.38	13.27	79.65	3
(ii) Exhibition/Display - Single Venue				
- Printed, up to A4, up to 1 year	158.13	31.62	189.75	3
- Printed, over A4, up to 1 year	197.46	39.49	236.95	3
- Digital, up to 1 year	158.13	31.62	189.75	3
- Marketing, up to 1 years usage	110.13	22.02	132.15	3
(iii) Display - Permanent, up to 10 years	439.50	87.90	527.40	3
Reproduction projects not mentioned can be requested and will be considered on an individual basis.				

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(h) Large print runs and all other uses				
(i) One Country, One Language				
- Inside up to 1/2 page - Black and White	72.50	14.50	87.00	3
- Colour	129.67	25.93	155.60	3
- Inside full page - Black and White	97.75	19.55	117.30	3
- Colour	194.50	38.90	233.40	3
- Cover - Black and White	130.25	26.05	156.30	3
- Colour	259.42	51.88	311.30	3
(ii) Single Continent, One Language				
- Inside up to 1/2 page - Black and White	68.38	13.67	82.05	3
- Colour	136.13	27.22	163.35	3
- Inside full page - Black and White	102.59	20.51	123.10	3
- Colour	207.33	41.47	248.80	3
- Cover - Black and White	204.17	40.83	245.00	3
- Colour	272.33	54.47	326.80	3
(iii) Single Continent, Multi Language				
- Inside up to 1/2 page - Black and White	71.79	14.36	86.15	3
- Colour	143.00	28.60	171.60	3
- Inside full page - Black and White	107.33	21.47	128.80	3
- Colour	214.38	42.87	257.25	3
- Cover - Black and White	143.67	28.73	172.40	3
- Colour	285.92	57.18	343.10	3
(iv) World, One Language				
- Inside up to 1/2 page - Black and White	73.92	14.78	88.70	3
- Colour	162.58	32.52	195.10	3
- Inside full page - Black and White	110.67	22.13	132.80	3
- Colour	243.92	48.78	292.70	3
- Cover - Black and White	147.67	29.53	177.20	3
- Colour	325.21	65.04	390.25	3
(v) World, Multi Language				
- Inside up to 1/2 page - Black and White	83.09	16.61	99.70	3
- Colour	196.21	39.24	235.45	3
- Inside full page - Black and White	124.67	24.93	149.60	3
- Colour	294.21	58.84	353.05	3
- Cover - Black and White	166.17	33.23	199.40	3
- Colour	392.29	78.46	470.75	3

All other uses - price on application.

On application. Contact holly.carter-chappell@exeter.gov.uk for further information and a quote. 3

I SPORTS AND LEISURE CENTRES

We operate a discount structure for club bookings based on the number of bookings over an 8 week period as follows:

Tier	Hours per Week
1	2.5
2	6
3	9

1 **ADMISSION CHARGE**

- Adult	1.33	0.27	1.60	3
- Under 18's	0.88	0.17	1.05	3

2 **ISCA CENTRE for bowls and bridge (Casual public use)**

Bowls Per Person

- 1 hour	5.80	-	5.80	9
- 1½ hours	7.20	-	7.20	9
- 2 hours	8.65	-	8.65	9
- 2½ hours	10.10	-	10.10	9
- 3 hours	11.55	-	11.55	9

3 **EXETER ARENA**

(1) Arena Hire (Hourly)

- Schools Weekdays (before 6pm)	55.15	-	55.15	9
- General Hire	90.85	-	90.85	9

(2) Stadium Hire

Half Day	358.05	-	358.05	9
Whole Day - Weekends/Bank Holidays	1,004.85	-	1,004.85	9

(3) Casual Use (including changing/shower use)

(a) Adult	4.75	-	4.75	9
(b) Under 18's	2.60	-	2.60	9

(4) Soccer Pitch Hire (per match)

- Adult	75.60	-	75.60	9
- Under 18's	43.60	-	43.60	9

Floodlights - charged per hour

Competition - 100%	19.25	3.85	23.10	3
Training - 40%	14.00	2.80	16.80	3

Equipment Hire

Small Equipment	5.86	1.17	7.05	3
Large Equipment	19.25	3.85	23.10	3

(5) Photo-Finish Cabin

	23.17	4.63	27.80	3
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(6) Physio room hire per month

	312.83	62.57	375.40	3
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4	<u>NORTHBROOK SWIMMING POOL</u>			
(1)	Main Pool Hire (per hour)			
	Swimming Pool Hire per hour			
	52.00	-	52.00	9
(2)	Casual Swims			
	- Adult Swim per Session			
	5.20	-	5.20	9
	- Under 18's per Session			
	3.70	-	3.70	9
5	<u>RIVERSIDE LEISURE CENTRE</u>			
(1)	Swimming Pools			
(a)	Adult Swim per session			
	5.20	-	5.20	9
(b)	Under 18's per session			
	3.70	-	3.70	9
(d)	Hire of Pool (per hour)			
	- Occasional club/Voluntary Group			
	107.65	-	107.65	9
	- Regular club/Voluntary Group			
	107.65	-	107.65	9
	- Early morning club training per lane			
	21.00	-	21.00	9
	- Lifeguard			
	15.75	-	15.75	9
(e)	Learning pool			
	73.50	-	73.50	9
(2)	Fitness			
	- Adult per session			
	9.20	-	9.20	9
	- Under 18's per session			
	5.80	-	5.80	9
	- Group exercise class			
	7.90	-	7.90	9
(3)	Health Suite			
	- Sauna/Steam/Jacuzzi/Swim			
	10.96	2.19	13.15	3
(4)	Squash (per court per 45 mins)			
	- Peak			
	10.05	-	10.05	9
(5)	Main Hall			
(a)	half hall per hour session (5-a-side, volleyball etc)			
	44.10	-	44.10	9
(b)	full hall per hour session (basketball etc)			
	86.10	-	86.10	9
(5)	Badminton (per hour session)			
	15.40	-	15.40	9
(6)	Treatment room hire			
	Per month			
	350.00	70.00	420.00	3
	Per hour - initial start-up			
	17.50	3.50	21.00	3
6	<u>WONFORD SPORTS CENTRE</u>			
(1)	Main Hall (per hour session)			
	(volleyball, basketball, 5-a-side etc)			
	44.10	-	44.10	9
(2)	Badminton (per hour session)			
	14.35	-	14.35	9
(3)	Outdoor Floodlit Area (per hour session)			
	- Peak			
	40.45	-	40.45	9
(4)	Fitness			
	- Adult per session			
	9.20	-	9.20	9
	- Under 18's per session			
	5.80	-	5.80	9
	- Group exercise class			
	7.90	-	7.90	9
7	<u>ST SIDWELLS POINT</u>			
(1)	Swimming Pools			
(a)	Adult Swim per session			
	5.20	-	5.20	9
(b)	Under 18's / senior citizen per session			
	3.70	-	3.70	9
(d)	Hire of Pool (per hour)			
	- Occasional club/Voluntary Group			
	126.00	-	126.00	9
	- Regular club/Voluntary Group			
	126.00	-	126.00	9
	- Early morning club training per lane			
	21.00	-	21.00	9
	- Learning Pool			
	84.00	-	84.00	9
	- Lifeguard			
	15.75	-	15.75	9
(2)	Fitness			
	- Adult per session			
	9.20	-	9.20	9
	- Under 18's per session			
	5.80	-	5.80	9
	- Group exercise class			
	7.90	-	7.90	9
(3)	SPA - no treatment			
	- Sauna/Jacuzzi etc			
	19.25	3.85	23.10	3
(4)	SPA - treatment			
	- A full list of treatments is available at the Spa/on our website			
(6)	Treatment room hire - per month			
	350.00	70.00	420.00	3
J	<u>PARKS AND RECREATION GROUNDS</u>			
(1)	Soccer and Rugby			
(a)	Standard charge (single game)			
	113.05	-	113.05	9
(b)	Full Seasonal Licence			
	- Adult Pitch (With Changing Room Hire)*			
	1,252.40	-	1,252.40	8
	- Adult Pitch (No Changing Room Hire)*			
	826.75	-	826.75	8
	- Junior Pitch (11v11) U13s-U16s*			
	619.45	-	619.45	8
	- Intermediate Pitch (9v9) U11s-U12s			
	274.35	-	274.35	8
	- Mini Pitch (7v7) - U9s-U10s			
	247.60	-	247.60	8
	* Includes Goal Posts			
(c)	Half Season (17 games a season - alternate weekends)			
	751.00	-	751.00	8
(d)	Practice Areas			
	- marked pitch (Season)			
	1,252.40	-	1,252.40	8
	- unmarked area (Season)			
	250.00	-	250.00	8
	- Single Sessions (marked pitch or unmarked area)			
	122.20	-	122.20	9
(e)	Cancellation (Admin Charge)			
	10% of original fee			3

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
(2) Tennis				
Tennis is free on City Council courts, on the understanding that players restrict games to one hour in total if others are waiting to play. The Council retains the right to restrict the free use of the courts on occasions, and to allocate courts for use by others. Fees are charged for organised use.				
(a) Organised use (eg educational establishments) (Per Court, Per Hour)	12.60	-	12.60	9
(b) Events and organised use		Negotiable		3
(3) Bowls				
(a) Per Player, Per Hour				
- X-Card Holder	4.30	-	4.30	9
- Non X-Card Holder	8.55	-	8.55	9
- Under 16s	2.15	-	2.15	9
(b) Full Season				
Adult				
- X-Card Holder	87.80	-	87.80	9
- Non X-Card Holder	97.55	-	97.55	9
Under 16s				
- X-Card Holder	43.90	-	43.90	9
- Non X-Card Holder	48.80	-	48.80	9
Three, Two and One Month Memberships are also available at 3/5, 2/5 and 1/5 of the prices above				
(c) Season charge payable by clubs operating from bowling greens	521.35	-	521.35	9
(4) Croquet				
(a) Per Player, Per Hour (Incl. Equipment Hire)				
- X-Card Holder	4.25	-	4.25	9
- Non X-Card Holder	8.55	-	8.55	9
- Under 16s	2.15	-	2.15	9
(b) Season				
Adult				
- X-Card Holder	87.80	-	87.80	9
- Non X-Card Holder	97.55	-	97.55	9
Under 16s				
- X-Card Holder	43.90	-	43.90	9
- Non X-Card Holder	48.90	-	48.90	9
(c) Season charge payable by clubs operating from croquet lawns	455.45	-	455.45	9
(5) Petanque				
Annual charge payable by clubs operating from petanque terrain	110.00	-	110.00	9
(6) Allotments				
Charges are payable in September, or on commencement of the tenancy. Tenancies commencing after 1st April are charged at 50%				
From 1st September 2024 (subject to consultation)				
Allotment letting fee - payable on initial letting	9.46	1.89	11.35	3
Site Key deposit	9.67	1.93	11.60	3
(a) Normal fee per 25sq. metres (approx. 1 rod)	8.35	-	8.35	9
(b) Senior Citizen per 25 sq. Metres (first 250 sq. mtrs only)	4.20	-	4.20	9
applies only to existing tenants eligible before Sept 2014				
(c) Sites without water	6.65	-	6.65	9
(d) Senior Citizen per 25 sq. Metres (first 250 sq. mtrs only)	4.95	-	4.95	9
Partnership arrangements with Allotment Associations		By negotiation		As applicable
(7) Events				
Fees are calculated to cover costs incurred in managing events on Council land. Other terms and conditions will apply eg: specific insurance cover, waste removal				
Fees for long running events by negotiation				
Commercial events				
Large circus/funfair (more than 200 seated/5 rides)				
Set-up fee	380.00	76.00	456.00	8 or 3
Rate per day	515.00	103.00	618.00	8 or 3
Small circus/funfair (less than 200 seated/5 rides)				
Set-up fee	250.00	50.00	300.00	8 or 3
Rate per day	339.58	67.92	407.50	8 or 3
Major event (in excess of 1000 persons attending)				
Set-up fee	441.67	88.33	530.00	8 or 3
Rate per day	604.17	120.83	725.00	8 or 3
Minor event (less than 1000 persons attending)				
Set-up fee	175.00	35.00	210.00	8 or 3
Rate per day	237.50	47.50	285.00	8 or 3
Events organised by charities, community groups and "Not for profit" organisations		By Negotiation		8 or 3
Commercial use of open space (pitch fees) dependant upon location		By Negotiation		8 or 3
K CEMETERIES				
(1) Purchase Fees for the Exclusive Right of Burial				
Purchase of burial rights for 30 years, extendable thereafter				
Extension of Rights per 10 years	465.55	-	465.55	9
Children's Grave Extension of Rights per 10 years	197.95	-	197.95	9
- Adult Lawn Grave (Exwick BH/Topsham)	1,397.00	-	1,397.00	9
- Children's Section	699.00	-	699.00	9
- Single depth graves double width (Higher)	2,328.00	-	2,328.00	9

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
(2) Interment Fees				
(a) Any person whose age at time of death was 18 years or more: Depth not exceeding 2.4 metres (8 ft approx)	1,397.00	-	1,397.00	9
(b) Cremated remains:		FOC		
Interment of child's ashes				
Buried in a grave or special section	233.00	-	233.00	9
Scattering ashes	175.00	-	175.00	9
(3) Grant of right to erect a memorial				
Lawn memorial	489.00	-	489.00	9
Vases	175.00	-	175.00	9
Cremation Tablets	233.00	-	233.00	9
Additional Inscriptions	117.00	-	117.00	9
Child's headstone	82.00	-	82.00	9
NB: Before any memorial is erected on a grave, the exclusive right of burial must be purchased				
(4) Gardens of remembrance				
Higher cemetery				
Scattering & Central plaque	199.00	-	199.00	9
Extension small garden	699.00	-	699.00	9
Extension Large Garden	1,397.00	-	1,397.00	9
Exwick cemetery				
Extension small garden	699.00	-	699.00	9
Extension Large Garden	1,397.00	-	1,397.00	9
Topsham cemetery				
Ashes section	815.00	-	815.00	9
(5) Memorials other than on a grave				
Memorial bench with plaque 10yr lease	2,498.25	499.65	2,997.90	3
Plaque on existing bench - 10 yr lease	375.29	75.06	450.35	3
(6) Search of burials registers (except in the case of funeral directors and solicitors making arrangements in respect of a recent death (including location of grave on site) Maximum Charge	178.88	35.77	214.65	3 or 9
(7) Transfer of Exclusive Rights of Burial				
Transfer of rights	55.00	11.00	66.00	3
L PUBLIC CONVENIENCES				
Radar Keys	5.79	1.16	6.95	3
M CLEANSING SERVICES				
Please contact the Cleansing Department on 01392 265010 to arrange these services				
(1) Trade Refuse and Recycling collections, Hazardous and Clinical Waste				
Collections of trade refuse, trade recycling, hazardous waste (including refrigeration equipment) and clinical waste are available. Please contact 01392 265010 for charges.				
(2) Bulky items				
We collect a limited number of bulky items from Domestic premises for a standard charge				
For collection of more than four items, larger quantities of bulky or loose items, or collections from business premises, an hourly charge will be made				
Standard charge for items presented at boundary of property or in front garden or drive				
One bulky item or up to four sacks of domestic waste	14.00	-	14.00	9
Per additional item	14.00	-	14.00	9
Additional charge for items collected from inside the property (i.e. from a shed, garage, garden or house) per booking	30.00	-	30.00	9
Hourly rate for collection (minimum charge - 1 hour) from any premises	130.00	-	130.00	9
Surcharge for disposal of DIY-type waste - to be added to the above items where applicable (CONFIRMATION OF FEES AWAITED FROM DCC - PLEASE CHECK ON WEBSITE)				
Roofing felt (per bag/roll)	5.85	-	5.85	9
Insulation materials (per Sheet/bag)	5.85	-	5.85	9
Shower screen (per item)	5.85	-	5.85	9
Bath or shower tray (plastic, fibreglass or composite) per single item	5.85	-	5.85	9
Single plastic door or door frame, with or without glass	5.85	-	5.85	9
Single plastic door or door frame, with or without glass, plus frame	5.85	-	5.85	9
Double plastic door or door frame, with or without glass	5.85	-	5.85	9
Plasterboard, including plaster and gypsum related products (per sheet/bag)	6.80	-	6.80	9
Tyres (commercial vehicle tyres not accepted) - per tyre	5.85	-	5.85	9
Plastic guttering/pipes/facia etc (up to 5 lengths/pieces)	5.85	-	5.85	9
Soil & Rubble - per sacks (max 3 sacks per booking)	3.55	-	3.55	9
(3) Garden Waste				
Hire of 240l brown wheelie bin for year	56.00	-	56.00	9
Additional 240l bins at same address	45.00	-	45.00	9
Hire of 140l brown wheelie bin for year	45.00	-	45.00	9
Additional 140l bins at same address	31.00	-	31.00	9
Biodegradable sacks - each	3.20	-	3.20	9
(4) Clear bags for domestic recycling	3.20	-	3.20	9

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
(5) Domestic Refuse containers				
The following charges will be applied for the supply and delivery of domestic refuse bins				
Replacement or change of ONE container:				
140 litre wheeled grey (residual) bin	38.00	-	38.00	9
180 litre wheeled grey (residual) bin	45.00	-	45.00	9
240 litre wheeled grey (residual) bin	51.00	-	51.00	9
Seagull-deterrent sack (new chargeable item)	12.00	-	12.00	9
Replacement or change of shared containers for communal bin stores:				
360 litre wheeled grey (residual) bin	100.00	-	100.00	9
660 litre grey (residual) wheeled bin	340.00	-	340.00	9
1100 litre grey (residual) wheeled bin	400.00	-	400.00	9
770 litre green (recycling) wheeled bin	230.00	-	230.00	9
1100 litre green (recycling) wheeled bin	260.00	-	260.00	9
Delivery charge for downsizing bins	12.00	-	12.00	9
Delivery charge for green bin being left on the Highway	12.00	-	12.00	9
Replacement or changed containers may have been previously used but will be cleaned before delivery.				
(6) Mechanical Sweeper				
Maximum per hour (may vary depending on size of machine used)		On application		3
(7) Clearing After Events				
Charge per hour (litter picking)		On application		3
N <u>PEST CONTROL</u>				
(1) Rat Control				
Domestic premises, non domestic premises and rented accommodation - standard treatment				
(Per hour or part)	60.00	12.00	72.00	3
Out of hours (per hour or part)	91.67	18.33	110.00	3
(2) Mouse Control				
Domestic premises, non domestic premises and rented accommodation - standard treatment				
(Per hour or part)	60.00	12.00	72.00	3
Out of hours (per hour of part)	91.67	18.33	110.00	3
(3) Insect Control				
Wasps - during standard hours				
- out of hours	60.00	12.00	72.00	3
	91.67	18.33	110.00	3
Bed Bugs - during standard hours (one room)				
- out of hours (one room)	112.50	22.50	135.00	3
- additional rooms - per room	166.67	33.33	200.00	3
	68.33	13.67	82.00	3
Fleas - One room				
- additional rooms - per room	91.67	18.33	110.00	3
- out of hours (one room)	33.33	6.67	40.00	3
	166.67	33.33	200.00	3
Cockroaches - One room				
- additional rooms - per room	120.83	24.17	145.00	3
- out of hours (one room)	75.00	15.00	90.00	3
	112.50	22.50	135.00	3
Other Insects - during standard hours				
- minimum charge	91.67	18.33	110.00	3
(price on application for each treatment or treatment out of hours)				
(4) Survey and Advice Visits				
Survey and Advice Visits to premises	22.50	4.50	27.00	3
(this charge will be deducted from the final cost of the treatment if a treatment is undertaken)				
50% charge during office hours for survey and advice visits and the destruction of public health pests i.e. mice, fleas, bedbugs and wasps where householder/tenant is on Income Support, Income Based Job Seeker's Allowance, Income Related Employment and Support Allowance and Guaranteed Pension Credit				
Annual contracts for pest control at the discretion of the Service Lead - Environmental Health and Community Safety				
* Charges are normally on a payment before treatment basis. Where an account is rendered, an additional charge of £20.00 is levied (inc VAT).				
Charges may be waived by the Service Lead - Environmental Health and Community Safety for public health reasons.				
P <u>DOG KENNELLING</u>				
(1) Returning Dog to Owner				
a) Immediate Return Transport Costs				
	36.67	7.33	44.00	3
Plus Statutory Additional Charge (Environmental Protection Stray Dogs Regulations 1992)				
	26.50	-	26.50	9
b) Kennelling Costs (Per day or part day in addition to above)				
to a Maximum of 7 Days				
Actual cost will be recharged, so may be subject to change. Charges are currently:				
1 day or night in kennels	91.67	18.33	110.00	3
2 nights in kennels	111.67	22.33	134.00	3
3 nights in kennels	130.00	26.00	156.00	3
4 nights in kennels	148.33	29.67	178.00	3
5 nights in kennels	166.67	33.33	200.00	3
6 nights in kennels	186.67	37.33	224.00	3
7 nights in kennels	206.67	41.33	248.00	3
(2) Other Charges				
a) Administration Charge for invoice rather than cash or card	26.25	5.25	31.50	3
b) Any necessary veterinary care		At cost		As applicable

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
Q HOME CALL				
Householders (per week)	5.25	1.05	6.30	3 or 7
Keysafe service - per week	2.63	0.52	3.15	3
Keysafe (purchase)	50.00	10.00	60.00	3
Smoke detector - per week	1.75	0.35	2.10	3
Heat detector - per week	1.75	0.35	2.10	3
CO detector - per week	1.75	0.35	2.10	3
Fall detector - per week	1.75	0.35	2.10	3
Replacement for lost or damaged pendant	47.50	9.50	57.00	3 or 7
Contract monitoring, Lone Worker Support & Ad Hoc Installations		By Negotiation		3
R CCTV				
Production of CCTV data to third parties in connection with litigation (not Subject Access Requests)	208.33	41.67	250.00	3
S MISCELLANEOUS				
(1) Surrender of unfit foodstuffs				
per hour or part	108.33	21.67	130.00	3
Regular inspections - Annual terms to be agreed		By Negotiation		
(2) Food Export Licence				
(Per hour or part)				
Plus analysts fee	110.00	-	110.00	9
(3) Water Sampling and Private Water Supplies				
Statutory charges:				
Sampling Visit Fee plus analysis	104.17	20.83	125.00	3
Private Water Supply Risk Assessment	233.33	46.67	280.00	3
Private Water Supply Investigation Costs	104.17	20.83	125.00	3
Private Water Supply Granting an Authorisation	104.17	20.83	125.00	3
(4) Food Hygiene Courses				
Level 2 Award in Food Safety in Catering	60.00	-	60.00	8
Level 2 Award in Food Safety in Catering elearning	20.00	-	20.00	8
Level 3 Award in Food Safety in Catering	320.00	-	320.00	8
Level 3 Award in Food Safety in Catering elearning	125.00	-	125.00	8
Level 4 Award in Food Safety in Catering	550.00	-	550.00	8
Level 3 Award in Food Safety Supervision in Retail	320.00	-	320.00	8
Level 2 Award in Healthier Foods and Special Diets	60.00	-	60.00	8
Food Safety Awareness Session	25.00	-	25.00	8
Other Courses	170.00	-	170.00	8
Safer Food Better Business Pack (include diary)	20.00	-	20.00	8
Safer Food Better Business 12 month Diary Refill	10.00	-	10.00	8
(5) Statements				
Factual Statements for Civil Proceedings	166.67	33.33	200.00	3
(6) Health & Safety Courses				
Level 2 Award in Health & Safety	60.00	-	60.00	8
Level 4 Award in Health and Safety	550.00	-	550.00	8
Level 3 Award in Risk Assessment	220.00	-	220.00	8
Principals in Manual Handling	50.00	-	50.00	8
Health and Safety Awareness Session	25.00	-	25.00	8
(7) Environmental Awareness Course	60.00	-	60.00	8
(8) Environmental Management Course	550.00	-	550.00	8
Fees for other courses to be at the discretion of the Environmental Health and Licensing Manager. Where an account is rendered, an additional charge of £20.00 is levied (inc VAT).				
(9) Disposal of motor car	83.33	16.67	100.00	3
(10) Environmental Health Property / Land Search	50.00	10.00	60.00	3
T LICENSING FEES - GENERAL				
A NON RETURNABLE ADMINISTRATION FEE OF £50 INCLUDING VAT AT THE CURRENT RATE IS PAYABLE WITH ALL NEW APPLICATIONS (INCLUDES KNOWLEDGE TEST)				
(1) Hackney carriage				
Vehicle Licence (Incl Plate & Survey Charge)	415.00	-	415.00	9
(2) Hackney Carriage				
Driver's Licence and Identity card - 1 year	135.00	-	135.00	9
Driver's Licence and Identity card - 3 year	310.00	-	310.00	9
(3) Private Hire Operators Licence				
per annum	170.00	-	170.00	9
5 year licence	650.00	-	650.00	9
(4) Private Hire Vehicle Licence				
(Incl. Plate)	325.00	-	325.00	9
(5) Private Hire Drivers				
Driver's Licence and Identity card - 1 year	135.00	-	135.00	9
Driver's Licence and Identity card - 3 year	310.00	-	310.00	9
(6) Vehicle Licences and Plate - Transfer Fees	75.00	-	75.00	9
(7) Additional Knowledge Test	45.83	9.17	55.00	3
(8) Miscellaneous fees				
Replacement plate	37.00	-	37.00	9
Missed appointments	45.83	9.17	55.00	3

Fees and Charges for 2024-25

		Fee	VAT @ 20%	Total	VAT CODE
(9) Consents to Street Trade					
For up to 3 months	Part A	400.00	-	400.00	9
	Part B	400.00	-	400.00	9
For up to 6 months	Part A	800.00	-	800.00	9
	Part B	800.00	-	800.00	9
For up to 9 months	Part A	1,200.00	-	1,200.00	9
	Part B	1,200.00	-	1,200.00	9
For up to 12 months	Part A	1,600.00	-	1,600.00	9
	Part B	1,600.00	-	1,600.00	9
Animal Welfare					
(10) Animal Boarding Establishment Licence					
(a) New, 1 & 2 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(b) 3, 4 and 5 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(11) Pet Animals Licence					
(a) New, 1 and 2 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(b) 3, 4 and 5 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(12) Riding Establishments Licence					
(a) New, 1 and 2 star Licence (inclusive of vets fees)	Part A	830.00	-	830.00	9
	Part B	410.00	-	410.00	9
(b) 3, 4 and 5 star Licence (inclusive of vets fees)	Part A	830.00	-	830.00	9
	Part B	300.00	-	300.00	9
Per horse in excess of 10		16.00	-	16.00	9
(13) Dog Breeding Establishments Licence					
(a) New, 1 and 2 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(b) 3, 4 and 5 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(14) Dangerous Wild Animals Act					
Licence Fee (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(15) Dog Day Care Centres					
(a) New, 1 and 2 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
(b) 3, 4 and 5 star Licence (inclusive of vets fees)	Part A	535.00	-	535.00	9
	Part B	220.00	-	220.00	9
Per dog in excess of 10		3.90	-	3.90	9
Per dog in excess of 20		4.90	-	4.90	9
(16) Sex Establishments Licence					
Licence Fee	Part A	3,600.00	-	3,600.00	9
	Part B	900.00	-	900.00	9
(17) Small Lotteries					
Statutory Charges					
(a) Registration		40.00	-	40.00	9
(b) Renewal		20.00	-	20.00	9
(18) Gambling Act 2005 - Statutory charges:					
(i) Bingo					
- Provisional statement		2,745.00	-	2,745.00	9
- New premises following provisional statement		1,060.00	-	1,060.00	9
- New premises without provisional statement		3,215.00	-	3,215.00	9
- Annual fee - First year only following fast track conversion		590.00	-	590.00	9
- Annual fee - other than above		765.00	-	765.00	9
- Variation		1,380.00	-	1,380.00	9
- Transfer		945.00	-	945.00	9
- Reinstatement		945.00	-	945.00	9
(ii) Adult Gaming Centre					
- Provisional statement		1,530.00	-	1,530.00	9
- New premises following provisional statement		1,178.00	-	1,178.00	9
- New premises without provisional statement		2,000.00	-	2,000.00	9
- Annual fee - First year only following fast track conversion		590.00	-	590.00	9
- Annual fee - other than above		765.00	-	765.00	9
- Variation		765.00	-	765.00	9
- Transfer		945.00	-	945.00	9
- Reinstatement		945.00	-	945.00	9
(iii) Family Entertainment Centre					
- Provisional statement		765.00	-	765.00	9
- New premises following provisional statement		1,120.00	-	1,120.00	9
- New premises without provisional statement		1,768.00	-	1,768.00	9
- Annual fee - First year only following fast track conversion		415.00	-	415.00	9
- Annual fee - other than above		590.00	-	590.00	9
- Variation		790.00	-	790.00	9
- Transfer		765.00	-	765.00	9
- Reinstatement		765.00	-	765.00	9

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
(iv) Betting Track				
- Provisional statement	710.00	-	710.00	9
- New premises following provisional statement	2,060.00	-	2,060.00	9
- New premises without provisional statement	2,060.00	-	2,060.00	9
- Annual fee - other than above	736.00	-	736.00	9
- Variation	1,000.00	-	1,000.00	9
- Transfer	710.00	-	710.00	9
- Reinstatement	710.00	-	710.00	9
(v) Betting Other				
- Provisional statement	2,142.00	-	2,142.00	9
- New premises following provisional statement	1,200.00	-	1,200.00	9
- New premises without provisional statement	3,000.00	-	3,000.00	9
- Annual fee - other than above	600.00	-	600.00	9
- Variation	1,075.00	-	1,075.00	9
- Transfer	860.00	-	860.00	9
- Reinstatement	860.00	-	860.00	9
(vi) Miscellaneous Premises Licence Fees:				
- Change of circumstances (statutory charge)	50.00	-	50.00	9
- Copy of Licence	27.50	-	27.50	9
(vii) Unlicensed FEC permits				
- Application fee	330.00	-	330.00	9
- Application fee - existing operator	110.00	-	110.00	9
- Renewal fee	330.00	-	330.00	9
- Change of name	27.50	-	27.50	9
- Copy of permit	15.00	-	15.00	9
(viii) Automatic entitlement - Alcohol Licensed Premises				
- Notification of two machines	50.00	-	50.00	9
(ix) Permit for more than two machines - Alcohol Licensed Premises				
- Application fee - existing operator	100.00	-	100.00	9
- Application fee other than as above	150.00	-	150.00	9
- Permit variation fee	100.00	-	100.00	9
- Permit transfer fee	25.00	-	25.00	9
- Annual fee	50.00	-	50.00	9
- Change of name	25.00	-	25.00	9
- Copy of permit	15.00	-	15.00	9
(x) Prize Gaming				
- Application fee	300.00	-	300.00	9
- Application fee - existing operator	100.00	-	100.00	9
- Renewal fee	300.00	-	300.00	9
- Change of name	25.00	-	25.00	9
- Copy of permit	15.00	-	15.00	9
(xi) Club Gaming and Club Machine Permits				
- Application fee - existing operator	110.00	-	110.00	9
- Application fee other than as above	220.00	-	220.00	9
- Permit variation fee	110.00	-	110.00	9
- Permit fee - fast track	110.00	-	110.00	9
- Renewal fee - other	220.00	-	220.00	9
- Annual fee	50.00	-	50.00	9
- Copy of permit	15.00	-	15.00	9
(xii) Scrap Metal Licences				
- New Scrap Metal Site Licence	325.00	-	325.00	9
- New Scrap Metal Collectors Licence	175.00	-	175.00	9
- Scrap Metal Site Licence Renewal	225.00	-	225.00	9
- Scrap Metal Collectors Licence Renewal	150.00	-	150.00	9
- Vary Licence Holders Details	30.00	-	30.00	9
- Vary Licensed Sites	75.00	-	75.00	9
- Vary Site Manager	50.00	-	50.00	9
- Vary Change from Site to Collector Licence	50.00	-	50.00	9
- Vary Change from Collector to Site	150.00	-	150.00	9
(xiii) Control of Skin Piercing etc				
Registration Fee - premises (inc one person)	120.00	-	120.00	9
- extra person	70.00	-	70.00	9
(xiv) Food Premises Register				
Copy of whole Register	650.00	-	650.00	9
Copy of a section of Register	150.00	-	150.00	9
Copy of individual premises	20.00	-	20.00	9
(xv) Film Classification				
Classification of films up to 30 minutes film duration	55.00	-	55.00	9
Each additional 20 minute film duration	25.00	-	25.00	9

Fees and Charges for 2024-25

U LICENSING FEES - LICENSING ACT 2003	Fee	VAT @ 20%	Total	VAT CODE	
Statutory charges:					
(1) Premises Licence and Club Premises Certificates					
Grant or variation					
Band A - No rateable value up to £4,300	100.00	-	100.00	9	
Band B - Rateable value £4,301 to £33,000	190.00	-	190.00	9	
Band C - Rateable value £33,001 to £87,000	315.00	-	315.00	9	
Band D - Rateable value £87,001 to £125,000	450.00	-	450.00	9	
Band E - Rateable value £125,001 and above	635.00	-	635.00	9	
Annual fee					
Band A - No rateable value up to £4,300	70.00	-	70.00	9	
Band B - Rateable value £4,301 to £33,000	180.00	-	180.00	9	
Band C - Rateable value £33,001 to £87,000	295.00	-	295.00	9	
Band D - Rateable value £87,001 to £125,000	320.00	-	320.00	9	
Band E - Rateable value £125,001 and above	350.00	-	350.00	9	
Note: An additional fee is payable for premises exclusively or primarily carrying on the supply of alcohol for consumption on the premises for events of 5,000 or more persons.					
(2) Other charges					
Temporary event notice	21.00	-	21.00	9	
Theft, loss etc of premises licence or summary	10.50	-	10.50	9	
Application for provisional statement	315.00	-	315.00	9	
Notification of change of name and address	10.50	-	10.50	9	
Variation to specify individual as premises supervisor	23.00	-	23.00	9	
Transfer of premises licence	23.00	-	23.00	9	
Interim authority notice	23.00	-	23.00	9	
Theft, loss etc of certificate or summary	10.50	-	10.50	9	
Notification of change of name or alteration of club rules	10.50	-	10.50	9	
Change of relevant registered address of club	10.50	-	10.50	9	
Theft, loss etc of temporary event notice	10.50	-	10.50	9	
Grant or renewal of personal licence	34.00	-	34.00	9	
Theft, loss etc of personal licence	10.50	-	10.50	9	
Duty to notify change of name or address	10.50	-	10.50	9	
Right of freeholder to be notified	21.00	-	21.00	9	
V HOUSES IN MULTIPLE OCCUPATION					
Licence for Houses in multiple occupation with five or more residents occupying a property more than two storeys high (under the provisions of the Housing Act 2004)					
(1) Licensing					
5 year licence - per property *	Part A	290.00	-	290.00	9
	Part B	750.00	-	750.00	9
Processing a shorter term licence		1,040.00	-	1,040.00	9
Processing an application for a Temporary Exemption Notice		190.00	-	190.00	9
Fee for officers to draw property plans for application		190.00	-	190.00	9
* A £125 discount on the mandatory HMO licensing fee will apply where landlords are accredited under a nationally recognised accreditation scheme					
Fee for additional bedrooms above 5 (1 x fee for each bedroom over 5 to be paid on top of basic licensing fee)		10.50	-	10.50	9
(2) Serving of notices and making of orders					
Improvement notice		290.00	-	290.00	9
Prohibition order / Emergency prohibition order		290.00	-	290.00	9
Emergency remedial action		290.00	-	290.00	9
Demolition order		340.00	-	340.00	9
Reviewing suspended notice or order		160.00	-	160.00	9
Smoke and Carbon Monoxide Alarm Penalty Charge Notice of £30,000)		5,000.00	-	5,000.00	9
		30,000.00	-	30,000.00	9
(3) Fee reductions					
Full compliance with improvement notice within timescales specified by the notice		290.00	-	290.00	9
Full compliance with prohibition order within timescales specified by the order		290.00	-	290.00	9
Resolution of hazards within 3 months of receipt of Hazard awareness notice		290.00	-	290.00	9
(4) Immigration Visits					
Pre immigration visit to determine the suitability of a premises for occupation including a full HHSRS inspection and production of a letter confirming the outcome of that visit. Payment must be made in full before the inspection is carried out and is non returnable.		208.33	41.67	250.00	3
Inspection undertaken following a missed appointment or cancellation. Payment must be made in full before the inspection is carried out and is non returnable.		83.33	16.67	100.00	3

Fees and Charges for 2024-25

	Fee	VAT @ 20%	Total	VAT CODE
(5) Additional Licensing for Certain Types of Houses in Multiple Occupation				
1 Flat* (per flat; in the case of flats in multiple occupation in a mixed used building with up to 5 tenants, additional £100 per tenant thereafter)	900.00	-	900.00	9
2 Flats*	1,100.00	-	1,100.00	9
3 Flats*	1,300.00	-	1,300.00	9
4 Flats*	1,500.00	-	1,500.00	9
5 to 7 Flats*	1,700.00	-	1,700.00	9
8 to 10 Flats*	1,900.00	-	1,900.00	9
10 or more Flats*	As above, plus £150 per additional flat			9
<u>* Discounts available:</u>				
- Single ownership discount (all flats need to be under one ownership for this discount to	(100.00)	-	(100.00)	9
- Early registration discount	(50.00)	-	(50.00)	9
- Accreditation / landlord association discount	(125.00)	-	(125.00)	9
Energy Company Obligation Declarations	83.33	16.67	100.00	3
W SUPPLY OF PHOTOCOPIES				
Monochrome A4	1.00	0.20	1.20	3
A3	1.00	0.20	1.20	3
Colour A4	1.92	0.38	2.30	3
A3	3.88	0.77	4.65	3
X HIRE OF COMMITTEE ROOMS AT CIVIC CENTRE				
For official and quasi-official purposes				
(as determined by Committee)				
No Charge				
Other Organisations				
Committee Room A - Bad Homburg	91.45	18.30	109.75	3
(1/2 day up to 7.30pm)				
Committee Room B - Rennes	110.79	22.16	132.95	3
(1/2 day up to 7.30pm)				
A & B - Bad Homburg & Rennes (as one room)	226.63	45.32	271.95	3
(1/2 day up to 7.30pm)				
(special charge after 8pm to be negotiated)				
Morning Coffee/Afternoon Tea (Per cup)	1.04	0.21	1.25	3
Y COUNCIL MINUTES				
Inclusion on mailing list (per annum) for:				
1 Council Agenda/Committee Minutes	78.05	-	78.05	7
2 Planning Committee Agenda	168.25	-	168.25	7
3 Executive	123.15	-	123.15	7
4 Other Committee/Sub-committee Agenda	78.00	-	78.00	7
Z GENERAL CONVEYANCING,				
SALE OF COUNCIL HOUSING, ETC.				
All recharges are based on the actual amount of work involved, the market rate and at the discretion of the Corporate Manager Legal				
AA GUILDHALL LETTINGS				
Note: Fees and charges are at the discretion of the Corporate Manager Democratic and Civic Support owing to competition in the market				
(a) Private Hire - Charges are per hour (or part thereof) for the room only - minimum charge £220.00 inc VAT				
(i) Main Hall				
Monday - Sunday	141.67	28.33	170.00	3
Bank Holiday	Price on application			3
(ii) Jury Room				
Monday - Sunday	100.00	20.00	120.00	3
Bank Holiday	Price on application			3
(iii) Main Hall and Jury Room				
Monday - Sunday	250.00	50.00	300.00	3
Bank Holiday	Price on application			3
(b) Charity Hire - Charges are per hour (or part thereof) for the room only - minimum charge £210.00 inc VAT				
(i) Main Hall				
Monday - Sunday	120.83	24.17	145.00	3
Bank Holiday	Price on application			3
(ii) Jury Room				
Monday - Sunday	87.50	17.50	105.00	3
Bank Holiday	Price on application			3
(iii) Main Hall and Jury Room				
Monday - Sunday	208.33	41.67	250.00	3
Bank Holiday	Price on application			3

